

WILL WORKSHEET

I. PERSONAL AND FAMILY INFORMATION

(Give full names including middle initial)

Your Family:

1. Husband's Name: _____
 Social Sec. No. _____
 Birthplace: _____
 Birth Date: _____

2. Wife's Name: _____
 Social Sec. No. _____
 Birthplace: _____
 Birth Date: _____

3. Residence Address: _____

 Phone No. _____

4. Husband's Employer: _____
 Salary: _____
 Business Address: _____
 Business Phone No. _____

5. Wife's Employer: _____
 Salary: _____
 Business Address: _____
 Business Phone No. _____

6. Where should correspondence be sent?
 Residence _____ Business _____

7. Children

<u>Name</u>	<u>Sex</u>	<u>DOB</u>	<u>Birthplace</u>	<u>Married</u>		<u>Child of</u>		
				<u>Yes</u>	<u>No</u>	<u>H</u>	<u>W</u>	<u>Both</u>
_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____

8. Have either or both of you been previously married?
Yes _____ No _____

Reason for separation: Death _____ Divorce _____
(If Divorce, please provide details of your settlement agreement, if any.)

9. Do you have a prenuptial agreement?
Yes _____ No _____
(If yes, please attach a copy)

II. FINANCIAL AND SPECIAL CONSIDERATIONS

1. If either of you expect an inheritance in the future, please explain.

2. Will any members of your immediate family require special treatment (e.g., someone with physical or mental disabilities)? Yes _____ No _____
If yes, please explain.

3. Will anyone, other than children, be dependent on you in the future?
Yes _____ No _____
If yes, please explain.

4. Have you created any trusts? Yes _____ No _____
If yes, please provide a copy of the trust agreement with a schedule of assets.

5. Are you, your spouse, and / or your children currently a beneficiary of a trust?
Yes _____ No _____
If yes, please explain.

6. Have you and / or your spouse ever lived in Louisiana, Texas, New Mexico, Arizona, California, Washington, Idaho, Wisconsin or Nevada, while you were married? Yes _____ No _____
If yes, please explain.

7. Have you and/ or your spouse made any gifts over \$10,000 each in any one year to one individual? Yes _____ No _____
If yes, please continue:

How much? _____
Have Gift Tax Returns ever been filed? Yes _____ No _____
If yes, please provide a copy.

8. Do you or your spouse own any interest in a business whose stock is not publicly traded (e.g. small corporations, partnerships, investment groups, etc.)?
Yes _____ No _____
If yes, please explain.

9. Do you have any death benefits available under a “qualified” retirement plan?
Yes _____ No _____
If yes, please continue:

What type of plan is it? Pension _____ Profit Sharing _____ Other _____
What type of benefit is it? Life Ins. _____ Cash Settlement _____
Approximate Value? _____
Who is the beneficiary? _____

10. Where do you keep valuable documents? _____
Who has access to them? _____

III. DISTRIBUTION OF YOUR ESTATE

A. DISPOSITION OF ASSETS

Special Gifts

1. Would you like to make any charitable bequests, such as to a specific charity?
Yes _____ No _____

If yes, please provide full name, address of organization, and amount of gift:

Name: _____

Address: _____

Amount: _____

2. Do you wish to make a specific gift to an individual? Yes _____ No _____

Gift #1

Name: _____

Address: _____

Amount: _____ (stated sum of money or percentage of estate?)

Relationship to you: _____

Gift #2

Name: _____

Address: _____

Amount: _____ (stated sum of money or percentage of estate?)

Residual Gifts

1. Usually a person leaves the residue of the estate to a spouse outright or in trust depending on the estate tax consequences, if the spouse is living, and if the spouse is not living, to children or descendants outright or in trust. Do you want this type of disposition?

Yes _____ No _____

If no, please describe how you would like your estate distributed:

2. At what age or ages would you want your children or descendants to receive your estate property (i.e., 1/3 at age 25, 1/2 at age 30, and remainder at age 35?)

B. TRUST

If any trust is included as part of your estate plan, it will be necessary to name one or more trustees to manage the trust. If you already know which individual(s) or company you would like to name as trustee(s), please provide that information below. If you select an individual who is also a beneficiary, there should be two trustees selected to act together. If you leave the following lines blank, we will discuss the options together.

First Choice

A. Trustee’s name _____
Relationship to you _____

B. Co-Trustee’s name _____
Relationship to you _____

Alternative Choice

Trustee’s name _____
Relationship to you _____

Contingent Beneficiaries

Who would you want to receive your estate in the event that you, your spouse, and all your children / descendants do not survive? Standard language divides your estates equally to your heirs-at-law. Would you be in favor of this type of disposition?

Yes _____ No _____

If no, please provide description of how you would like your estate distributed:

C. PERSONAL REPRESENTATIVE

1. Usually a person names a spouse as personal representative (executor) of the estate and an alternative if the spouse cannot serve for any reason. Do you favor this procedure? Yes _____ No _____

2. Name and address of your selection for personal representative.

First Choice: Write, “spouse” if you want your spouse to serve as your personal representative.

Name: _____

Relationship to you: _____

Second Choice (Alternate):

Name: _____

Relationship to you: _____

IV. SUMMARY OF ASSETS

	<u>Husband</u>	<u>Wife</u>	<u>Joint</u>
A. Real Estate – Residence	\$ _____	\$ _____	\$ _____
B. Real Estate – Other (please indicate if in another state)	_____	_____	_____
C. Cash, etc.	_____	_____	_____
D. Government Bonds	_____	_____	_____
E. Other Bonds and Notes	_____	_____	_____
F. Stocks	_____	_____	_____
G. Business Interests	_____	_____	_____
H. Pension or Profit Sharing Benefits	_____	_____	_____
I. Personal Property	_____	_____	_____
J. Life Insurance (Face Value*)	_____	_____	_____
K. Other Assets	_____	_____	_____
L. Mortgage	_____	_____	_____
M. Other Debts and Liabilities	_____	_____	_____
TOTAL	_____	_____	_____

*	On Husband’s Life	Policy 1	Policy 2
	Owner	_____	_____
	Beneficiary	_____	_____
	Cash Value	_____	_____
	Whole or Term?	_____	_____
	If term, length in years?	_____	_____
	 On Wife’s Life	 Policy 1	 Policy 2
	Owner	_____	_____
	Beneficiary	_____	_____
	Cash Value	_____	_____
	Whole or Term?	_____	_____
	If term, length in years?	_____	_____